



2022 Annual Report

Barrhead & District
Family and Community
Support Services Society



OUR BOARD

"We serve with compassion and integrity, helping to support and build our community."



**Judy Bradley - Chair, Dan Garvey - Vice-Chair, Leslie Penny - Secretary/Treasurer,
Sally Litke, Bill Lane, Anthony Oswald, Dausen Kluin, Paul Properzi
Missing - Mark Oberg**

BOARD COMMITTEES



"We serve with compassion and integrity, helping to support and build our community."

FINANCE COMMITTEE

Leslie Penny - Chairperson/Secretary/Treasurer

Dan Garvey

Dausen Kluin

Bill Lane

Judy Bradley - Ex-Officio

PERSONNEL COMMITTEE

Anthony Oswald-Chair

Sally Littke

Bill Lane

Leslie Penny

Judy Bradley - Ex-Officio

POLICY & PROCEDURE

Sally Littke - Chairperson

Mark Oberg

Dan Garvey

Juday Bradley - Ex-Officio

NOMINATION COMMITTEE

Dausen Kluin - Chair

Leslie Penny

Paul Properzi

Judy Bradley -Ex-Officio

BOARD EVALUATION COMMITTEE

(Ad Hoc Committee)

Leslie Penny - Chairperson

Anthony Oswald

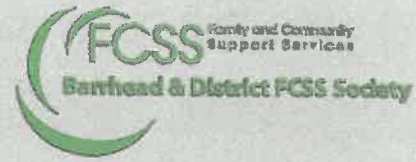
Paul Properzi

Sally Littke

Juday Bradly - Ex-Officio



JUDY BRADLEY



BOARD CHAIRPERSON'S REPORT

Barrhead & District FCSS Society Chairperson's Report

It has been my privilege to serve as the Board Chairperson this past year. The regular Board meetings have been well attended with more than the required quorum at each meeting. The Board has worked together in a most amiable fashion, with plentiful opportunities to speak and be heard throughout each meeting.

Staff have continued to meet for their weekly Monday Morning Huddles. They had to cope with safety concerns in the previous building, even closing the office and moving out for a period of time. There were also continuing changes implemented due to COVID-19.

In May, Food Bank Volunteers worked extra hours to move the Food Bank from the FCSS building to a container in the parking lot. When it was safe to return to the building, they moved it all back in! Thank-you Volunteers!

For two weeks (2 hours on 2 days per week), the Thrift Shoppe on 47th Street offered space for Income Tax drop off and pick up during the office closure. FCSS is very grateful for the use of their space.

Major changes during this past year included moving of the entire Barrhead & District FCSS offices and Food Bank to the new premises downtown, the retirement of Carol Lee after 11+ years with FCSS and changing all FCSS Banking to Scotia Bank.

For myself, I was first nominated to the Board as a Director at Large, in April 2021. Now a short two years later, I have sold my property in Woodlands County and plan to move to Stony Plain. Although I am still a co-owner of a home in Barrhead, the Board might be better served by someone who is a fulltime resident of Barrhead or Woodlands County. So I bid a fond farewell. It has been a real pleasure to be part of the FCSS Board. The mandate and work of FCSS are invaluable to the many residents that we serve: from the very young to the more mature and everyone in between, there is something for everyone under the FCSS umbrella!

**Respectfully Submitted,
Judy Bradley
Chairperson of the Board
2022-2023**



LESLIE PENNY

FINANCE COMMITTEE CHAIR

**FCSS ANNUAL MEETING 2023
FINANCE COMMITTEE REPORT**

2022 was a year of change for FCSS finances.

We celebrate the hiring of Kay Roberts as our bookkeeper. Through Kay's diligent work we have been able to move our record keeping to the Quick Books program that is helping the board to receive clearer financial information. Programs like the Food Bank have their own bank accounts to assist in making information about each program more transparent.

As this was happening, the board made the decision to change our banking institution. FCSS now works with Scotiabank. We are receiving increased interest in our investment accounts. It is proving easier to move money from one account to another. This is necessary to reconcile staffing hours thus costs for each program when staff do work for both FCSS provincially funded programs and our community programs.

Barrhead FCSS continues to benefit from the generous support of our communities' individuals and businesses that allow FCSS to continue to support our citizens through the Food Bank, the School Lunch programs and our Christmas programs. Inflation is taking its toll on our low-income citizens who are struggling with increased energy, food and housing costs.

Barrhead FCSS could not do the excellent work it does without the continuing generous support of our municipal governments. The County and Town of Barrhead have increased their allocations to FCSS to a level higher than is required by the 80/20 agreements. This reflects the value that the municipalities place on the work of FCSS. Support is also received from Woodland county as Barrhead FCSS provides services for Fort Assiniboine.

As was demonstrated in the audited financial statements, Barrhead FCSS is in a good financial position. Credit for this must go to our Executive Director and bookkeeper who have spent a great deal of time and energy to ensure that programs are funded appropriately and that costs can be reduced when it is possible to do so.

**Respectfully submitted,
Leslie Penny
Finance Committee Chair**



SALLY LITTKE

POLICY COMMITTEE CHAIR

The Policy committee met several times in 2022. We worked on policy for staff and volunteers. Policies were updated to reflect government standards and we came up with a new manual for staff and volunteers.

We as a committee would like to thank staff members, Karen, and other board members who worked on this project.

**Respectfully submitted,
Sally Littke
Policy & Procedure Chair**



DAUSEN KLUIN

NOMINATION COMMITTEE CHAIR

On behalf of the nomination committee we have had a few meetings and some names were brought forward as potential board members. We investigated them further and we were able to secure three new board members including Albert Mast, Tom Carroll, and Beverly Disterheft.

We would like to extend a huge thank-you and wish good luck to the retiring board members Judy Bradley, Dan Garvey, and Mark Oberg. Your contribution and dedication to the board has been greatly appreciated.

**Respectfully submitted,
Dausen Kluin
Nomination Committee Chair**

OUR STAFF

"We serve with compassion and integrity, helping to support and build our community."



Karen Gariepy, Leah Jackson-Manary, Terese Koch, Kay Roberts, Rhonda Waggoner, Tresa Brodersen, Trisha Enman, Vernice Aitken, Debbie White, Shelley Card, Savannah Belyk, Sandy McCarthy, and Zelda King



KAREN GARIEPY

EXECUTIVE DIRECTOR

Wow! What a year for Barrhead & District Family & Community Support Services! 2022 was a year filled with many changes.

COVID restrictions came to an end and all the programming moved full speed ahead. We may have started 2022 off slow, however by the end of the year, programs and services were truly hopping, increasing our numbers in attendance and individuals requiring services.

Barrhead & District FCSS Society saw several new staff join the team. New creative ideas and passion for programs and services has taken the organization to a new level. 2022 also saw a complete revamp of the financial system to ensure transparency and new ways of doing business. Front counter no longer does manual receipting and we are moving our services to a new local bank! Stay tune for more changes in 2023!

At the beginning of 2022 we had building issues which led us to look for a new home. In September, we took possession of a new location in the downtown core. Staff, partners, volunteers went above and beyond working countless hours ensuring our new office was modern and conducive to conducting programs and services.

This past year also saw FCSS create a new Facebook page and the new provincial logo was introduced. This has allowed us to come up with a new branding strategy. Again, this area will continue to see further changes in 2023 including a brand new website.

The Policy Committee developed and implemented a new staff and volunteer policy and there was a lot of work done with our partner municipalities in developing a new Emergency Social Services Plan.

2022 also saw us strengthen existing relationships along with building new partnerships to help move the organization forward. Partnerships are key in successful FCSS programming. And again, volunteers have contributed countless hours ensuring that we enhance and strengthen individuals, families and community.

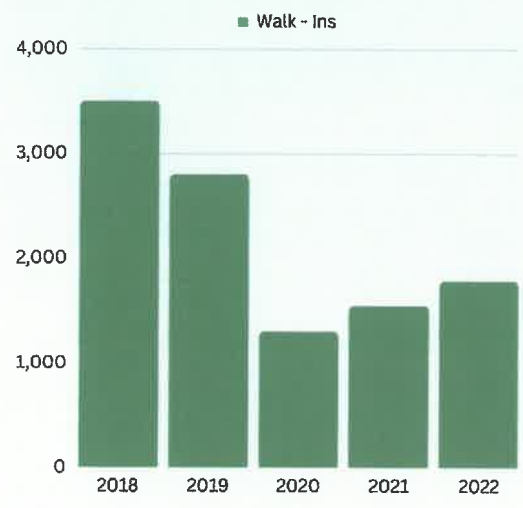
I would like to personally send a huge thank you out to the amazing staff, board members and volunteers who have made 2022 a very successful year. There may have been a few speed bumps along the way, however, by working together, we are able to overcome any hurdles. And, also, thank-you to the Town of Barrhead, County of Barrhead, Woodlands County, and the Government of Alberta for their continued support.

**Thank you!
Karen Gariepy**



LEAH JACKSON

RECEPTION



Walk - Ins:

Barrhead & District FCSS served 1782 walk-in clients in 2022.

Town - 1153, County - 629

This is up from 2021 by 237 clients.

Phone Inquiries:

3137 phone inquiries were received in 2022.

This is down slightly from 2021 (139) but there were days in October that our phone lines and internet service was down.



TERESE KOCH

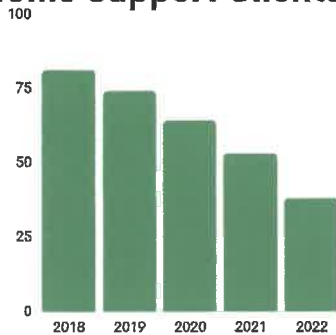
EXECUTIVE ADMINISTRATOR



DEBBIE WHITE

SENIORS COORDINATOR

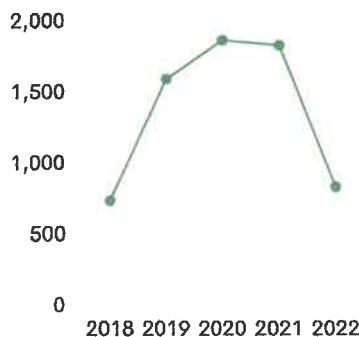
Home Support Clients



Home Support

- Serving Seniors, People with Diverse Abilities, and/or Critical Medical Conditions.
- 38 clients accessed the program in 2022.
- An average of 27 clients per month received service.
- 825 total hours of service and averaged 69 hours of service per month

Total Meals Delivered from 2018 - 2022



Meals on Wheels

- Coordinated 19 volunteer drivers and 2 church groups to deliver a total of 1639 meals to residents living in the Town of Barrhead.

Seniors Information & Referrals

- Served 109 inquiries and provided referrals for 50 clients.



Seniors Dinners

- 9 Dinners served 511 seniors in 2022.

Volunteers provided 1061 service hours to help support various programs for seniors.

Volunteer Income Tax Completion for Low Earner Incomes

4 Volunteers and 1 coordinator completed 229 individual tax returns for low-income earners.

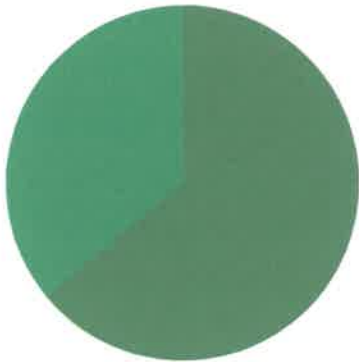


VERNICE AITKEN

CLIENT SUPPORT COORDINATOR

Our Client Support Coordinator supported a total of 182 clients in 2022. Of that total, 102 were new clients.

New Clients
102



Returning Clients
182

In house referrals were to seniors programs, FRN, the CARE program, and the Food Bank.

Referrals to the community were for AISH, Alberta Supports, Pregnancy Care Centre, doctors appointments, addictions, and counselling, such as RACA (Rapid Access Counseling Alberta), Together Talk counseling service.





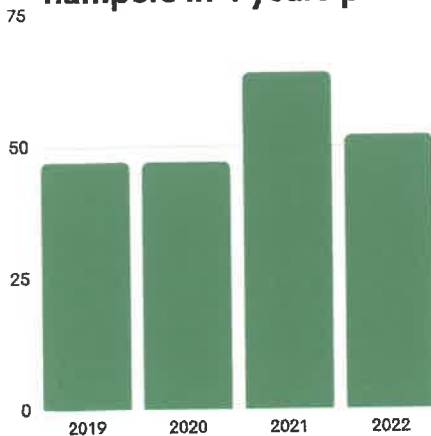
TRISHA ENMAN

COMMUNITY DEVELOPMENT &
VOLUNTEER COORDINATOR

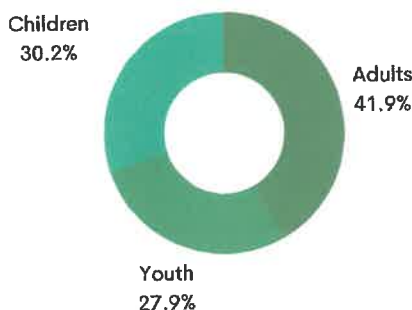


**3518 Volunteer Hours
Logged in 2022 by 103
volunteers**

**Number of families who have
received Santa's Toy Box gifts &
hampers in 4 years past**



Coats for Kids & Families Usage in 2022



Community Development & FCSS Volunteer Coordination

- We were able to "ELF" 48 Barrheadians, recognizing their commitment to the community.
- 100% of our volunteers believe that they make a difference, are more aware of social issues and believe that as a result of being involved with Barrhead FCSS, are making the community a better place!
- We had highly successful food drives, toy drives, and community donations.
- Make the Connection had a great turn out of Approx. 570 people walking through the event.

Santa's Toy Box & Christmas Hampers

FCSS received 142 applications for Christmas Programs in 2022.

- 52 families received Santa's Toy Box gifts and food hampers this year
- 16 families were adopted by community families and organizations
- 64 Christmas Hampers were provided to adult applicants

Welcome Baskets

This program distributed a total of 19 Welcome Baskets to new residents of Barrhead.

Coats for Kids & Families

*Sponsored in partnership with Barrhead Cleaners and Servus Credit Union

Total number of Families 24

Adults – 18 | Youth – 12 | Children – 13



RHONDA WAGGONER

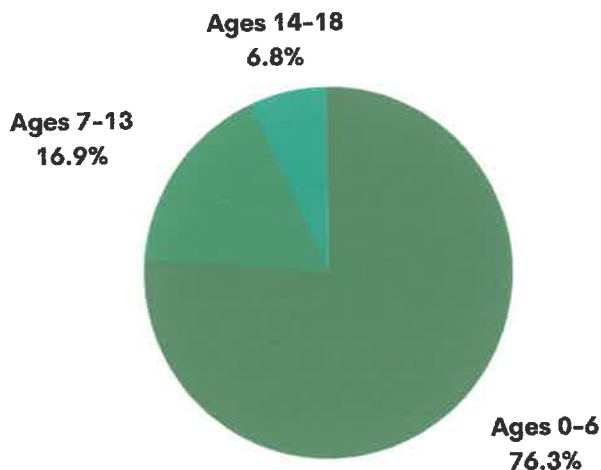
Family Program Coordinator

Active Families in 2022

Universal Programs



Program Participation by Child Age



In 2022, 8/16 children were flagged by the ASQs for not meeting their developmental milestones.



With this knowledge, caregivers have the opportunity to seek support and education to ensure these essential skills are being developed prior to their child's entry into school.

Barrhead & District Family Resource

Parenting Classes:

- Offered 7 Sessions in 2022, 3 were cancelled due to lack of registration. All parenting & tot universal programs offered information to Enhance Parenting Skills
- Supporting 60 Caregivers to build Parenting Techniques and overall confidence in their Parenting Capabilities

One on One Family Support - supported 5 families with one on one parenting

Parent-Child Interaction Opportunities:

- Offered 6 Child Development & Well-Being Programs with a total of 46 sessions in 2022; all 6 were Universal Programs available to any family with children 0-6 of age.
6 Programs | 132 Unique Participants

Developmental Kits

We developed and distributed 15 age-specific Developmental Kits throughout the community and surrounding populations. These kits are designed to help ensure that children are reaching their early childhood milestones and provide the opportunity to address any caregiver concerns prior to entering into school.

Ages & Stages Questionnaires (ASQs)

- Screening tools are used to ensure children aged 0-6 are developing their fine motor, gross motor, problem-solving, communication, and social-emotional intelligence skills appropriate to their age.9

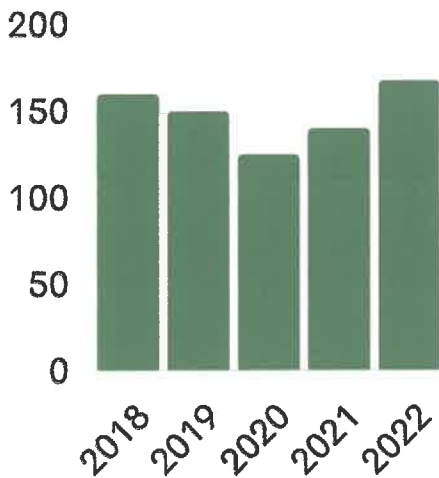
FRN and FCSS Youth partner and share programming



SANDY McCARTHY

SCHOOL HOT LUNCH COORDINATOR

Daily Average of Students Receiving Hot Lunch



Ecole Barrhead Elementary School Hot Lunch Program

Provided Hot Lunch to an average of 168 students at Barrhead Elementary School each day; 25 children were subsidized monthly through the Hot Lunch Program.

1 Volunteer | 60 Hours



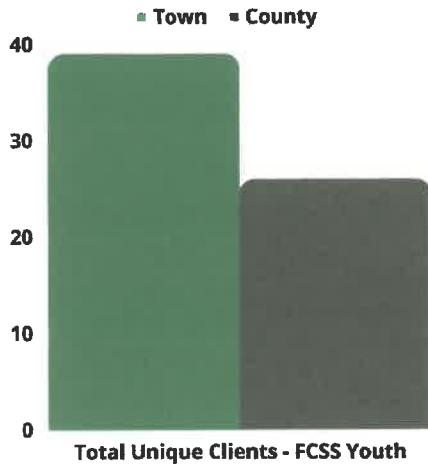
ZELDA KING

School Hot Lunch Assistant

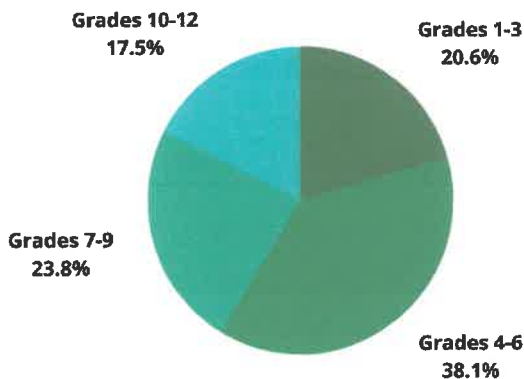


TRESA BRODERSEN

YOUTH COORDINATOR



Total Unique Clients - FCSS Youth



Upcoming for 2023...

- Babysitting Course
- Spring Break Youth Camps
- Youth Dances
- Tutor Pool
- Summer Programs
- Youth Volunteer Hours
- Heroes Program
- Chillzone & Art Club

FCSS Youth- Overview

- Flannel & Frost Dance Gr. 7, 8, 9= 107 Youth
- Art Club: 14 unique individuals
- Chillzone: 25 unique individuals
- Drug & Pizza Info Night: 15 participants
- SOARING Grant: \$3400
- PD Camps: 49 participants
- Haunted House: 12=actors, 300=participants
- Youth Volunteer Hours: 175 hours
- Tools For Schools: Town Kids=10 Country Kids=7

Art Club & Chillzone

- In partnership with Barrhead Parks and Recreation
- Snacks, Art, Activities, Dialogue
- 3 afternoons / week
- Community Art Projects
- Tuesday: Gr's. 4- 6 , Wednesday: Outreach
Thursday: Gr's. 7-9

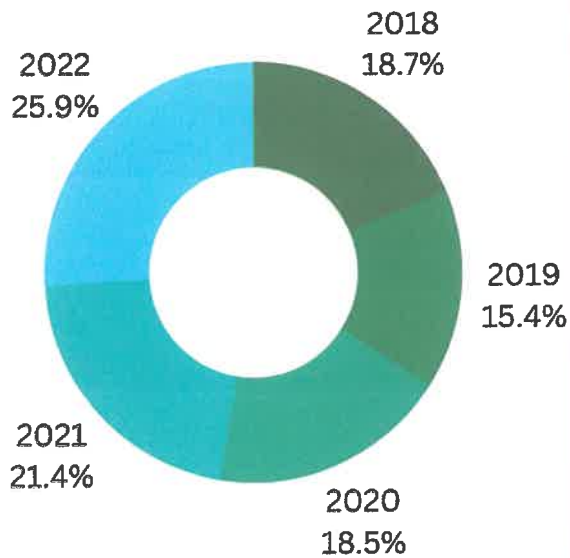
PD Camps

- 49=participants, 33 = unique individuals, 3 = camps
- FCSS Staff = 1, Parks & Rec Staff= 1
- Parks & Rec purchased snacks and craft supplies
- Crafts, walks, games, free time, lego, puppet shows, face painting, pancakes, hockey, ride-on-cars, playgrounds, library



SAVANNAH BELYK

FOOD BANK COORDINATOR

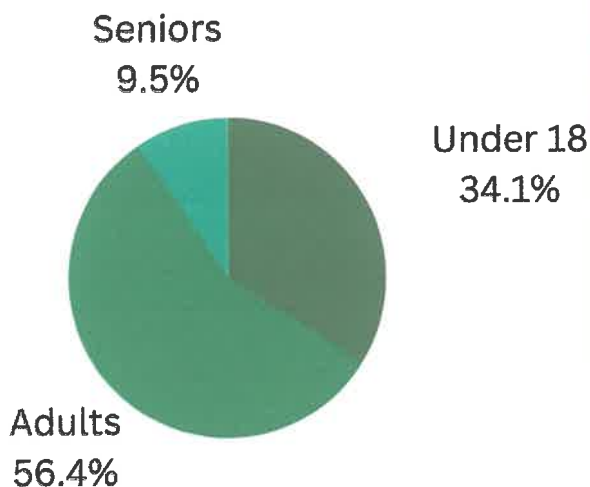


Individual Clients

Barrhead & District FCSS served 2819 individual clients in 2022.

New- 224, Existing - 2595

This is up from 2021 by 20.83% for individual clients. Food Bank saw a total of 1198 households which is an increase of 21.62% from 2021.



The top reasons our clients have accessed our Food Bank include: the cost of food, utilities, and housing, low wages or unemployment, unexpected expenses, and sick/medical expenses.



SUCCESSSES:

- Changes to the Santa's Toy Box Program in 2022 offered parents the opportunity to book a private shopping time to choose their children's gifts creating a feeling of empowerment and involvement.
- FRN has been able to successfully run in-person programming and programs continue to grow
- FRN has been able to partner with the DOJO, Barrhead Town Recreation, and the Bethel Family Life Center to offer a variety of family programming
- Our community recognition initiative of "Elfing," gave community members the chance to recognize individuals in our community that help make Barrhead a great place to live and work.
- FRN continued programming at the DOJO location during the transition to the new building.
- We were able to acquire, for free until 2032, Microsoft 365 office suite of products.
- Helped a senior with paperwork to get a new furnace so he wouldn't freeze.

CHALLENGES:

- Government office closures continued to make things difficult at times.
- Although we have a very capable and committed group of people that tirelessly support FCSS, we have to continue to work hard to obtain and retain volunteers.
- Last year has been a very interesting year with asbestos being found in the FCSS building. We were shut down for several weeks and then FCSS moved to a new location.
- There was difficulty getting our phone system up and running for 3 weeks.

QUOTES:

- **"I have been able to make friends and learn parenting skills by attending FRN programs"**
- **"I like playing with the Toys"**
- **"My daughter has been able to join the group and learn to play independently among her peers by attending the FRN programs", "She was a Covid baby"**
- **"It was a great success and thanks also for the staff that set this up and to the 4H kids and hockey kids and parents, and again thank you too all the BARRHEAD people who did food donations."**
- **Re: Recognition of 10 youth volunteers "Fantastic! I love seeing kids recognized for volunteering!"**
- **"So grateful for these! My kiddo loves these PD Day Camps!"**
- **"Love this! My children went once to Chillzone and absolutely love it."**
- **"Thank you so much ladies! You make Barrhead that much brighter, thanks for all that you do in our community!!"**
- **Debbie..... "I just want to thank you for all your amazing work....very much appreciated!"**
- **Ed called to say thanks for help with his taxes and fixing them.**
- **"Thank you for helping with my GIS application."**
- **"As one of the helpers I find this program lots of fun, everyone is so helpful with everything you could need. Debbie White puts so much energy into the set up and works so hard to help make the day a real treat for everyone. Deb & Jane also go all in on the energy each time we were all here. It has helped me to no end. Thanks."**



KAY ROBERTS

FINANCE DEPARTMENT REPORT

2022 Year in Review

Change is a part of sustainability and growth, and 2022 was all about both. We started by changing our accounting software, making it possible to invoice and receive payments at front counter, then we added payroll software removing the third-party costs creating a more stable and accurate process.

In order to facilitate a transparent financial reporting system, we moved the 80/20 programs and the community program into their own separate entities, allowing us to achieve a better understanding of cash flows and budget requirements.

Though some of these changes came with an additional cost to set up, the end results were positive ones, with a better understanding of where we were, allowed us to make changes to control costs and better handle cash flow, placing FCSS on firm financial footing heading into 2023.

We continue to make positive changes for 2023, we changed our financial partnership, working with Scotia Bank we established separate bank accounts for 80/20, Community Programs, Food bank, School Lunch Program, FRN and our Stewardship Programs. For the first time we are showing positive gain on both our savings and on our working accounts.

We are also in the process of setting up the front counter to receive Interac and Credit cards as well as e-transfers, with the added ability to utilize a mobile interac processing unit, an added bonus for when we are doing on site fundraising.

2022 was a busy year with so many changes, but through the hard work of FCSS staff and the support of our board of Directors, I think we are on the right path and all of us at FCSS are stronger for it.

There will always be challenges, and that's a good thing. FCSS has been here for about 50 years, and if we continue to work diligently together the next 50 years should be fun.

I thank you for the opportunity to be apart of FCSS.

**Respectfully
Kay Roberts
Financial Accounts**

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

Financial Statements

Year Ended December 31, 2022

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

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Year Ended December 31, 2022

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Greilach Lussier LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Joseph S. Greilach, CPA, CA *Partner
Jeffery T. Toivonen, CPA, CA

Bradley G. Lussier, CPA *Partner
Blake D. Rogerson, CPA, CA

*Denotes Professional Corporation

INDEPENDENT AUDITOR'S REPORT

To the Members of Barrhead & District Family & Community Support Services

Qualified Opinion

We have audited the financial statements of Barrhead & District Family & Community Support Services (the organization), which comprise the statement of financial position as at December 31, 2022, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

Basis for Qualified Opinion

In common with many not-for-profit organizations, the organization derives revenue from fundraising activities and donations the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising or donation revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2022, current assets and net assets as at December 31, 2022. Our audit opinion on the financial statements for the year ended December 31, 2021 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Greilach Lussier LLP
Chartered Professional Accountants

Barrhead, Alberta
March 16, 2023

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Statement of Financial Position****December 31, 2022**

	2022	2021
ASSETS		
CURRENT		
Cash (Note 3)	449,065	537,286
Guaranteed investment certificates (Note 4)	289,329	-
Accounts receivable	4,577	8,353
Goods and services tax recoverable	2,550	2,086
Prepaid expenses and deposits	3,799	6,160
	<u>749,320</u>	<u>553,885</u>
GUARANTEED INVESTMENT CERTIFICATES (Note 4)	-	63,829
CAPITAL ASSETS (Note 5)	<u>30,588</u>	<u>1,569</u>
	<u>779,908</u>	<u>619,283</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities (Note 6)	38,139	43,308
Deferred revenue (Note 7)	53,863	46,508
	<u>92,002</u>	<u>89,816</u>
NET ASSETS		
Unrestricted net assets	602,318	472,898
Internally restricted net assets	55,000	55,000
Investment in capital assets	30,588	1,569
	<u>687,906</u>	<u>529,467</u>
	<u>779,908</u>	<u>619,283</u>
COMMITMENTS (Note 9)		

APPROVED ON BEHALF OF THE BOARD_____
Chair

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Statement of Changes in Net Assets****Year Ended December 31, 2022**

	Unrestricted net assets	Internally restricted net assets	Investment in capital assets	2022	2021
NET ASSETS - BEGINNING OF YEAR	472,898	55,000	1,569	529,467	581,426
EXCESS OF REVENUES OVER EXPENSES	158,439	-	-	158,439	(51,959)
AMORTIZATION	2,573	-	(2,573)	-	-
CAPITAL ADDITIONS	(31,592)	-	31,592	-	-
NET ASSETS - END OF YEAR	602,318	55,000	30,588	687,906	529,467

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Statement of Revenues and Expenditures****Year Ended December 31, 2022**

	2022	2021
REVENUES		
Provincial funding	315,423	315,423
Municipal contributions - Town of Barrhead	68,500	61,000
Municipal contributions - County of Barrhead	68,500	61,000
Program fees	27,501	25,282
Municipal contributions - Woodlands County	12,500	12,500
Interest, patronage, and other	1,481	757
Administrative fees	825	626
Funding pursuant to FCSS Provincial/Municipal Funding Agreement	494,730	476,588
Community program funding	342,990	203,098
Grant funding (<i>Note 8</i>)	170,997	233,489
Interest, patronage, and other	1,887	2,218
Casino	1,737	-
Donations	1,702	226
Fees and registration	841	3,114
	<u>1,014,884</u>	<u>918,733</u>
EXPENSES		
Board and administration (<i>Schedule 1</i>)	257,707	249,176
Home support (<i>Schedule 2</i>)	79,020	104,435
Advocacy and support (<i>Schedule 3</i>)	53,451	72,305
Community development (<i>Schedule 4</i>)	50,498	49,582
Youth services (<i>Schedule 5</i>)	14,111	23,912
FCSS Provincial/Municipal Funding Agreement eligible expenses	454,787	499,410
Community funded programs (<i>Schedule 6</i>)	172,588	195,484
Food bank (<i>Schedule 7</i>)	86,584	73,331
Family resource network (<i>Schedule 8</i>)	85,524	92,123
Community Capacity Building (<i>Schedule 9</i>)	54,560	-
Casino (<i>Schedule 10</i>)	2,402	-
Family violence (<i>Schedule 11</i>)	-	47,823
Seniors new horizons (<i>Schedule 12</i>)	-	23,246
Covid-19 (<i>Schedule 13</i>)	-	14,376
Canadian Women's Foundation (<i>Schedule 14</i>)	-	12,224
FASD (<i>Schedule 15</i>)	-	7,976
Meals on wheels (<i>Schedule 16</i>)	-	4,699
	<u>856,445</u>	<u>970,692</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>158,439</u>	<u>(51,959)</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Statement of Cash Flows****Year Ended December 31, 2022**

	2022	2021
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	158,439	(51,959)
Item not affecting cash:		
Amortization of capital assets	2,573	866
	<u>161,012</u>	<u>(51,093)</u>
Changes in non-cash working capital:		
Accounts receivable	3,776	(7,853)
Accounts payable and accrued liabilities	(5,169)	4,060
Deferred revenue	7,355	(20,547)
Prepaid expenses and deposits	2,361	(6,160)
Goods and services tax payable	(464)	566
	<u>7,859</u>	<u>(29,934)</u>
Cash flow from (used by) operating activities	<u>168,871</u>	<u>(81,027)</u>
INVESTING ACTIVITIES		
Purchase of capital assets	(31,592)	-
Guaranteed investment certificates	63,829	(63,829)
Cash flow from (used by) investing activities	<u>32,237</u>	<u>(63,829)</u>
INCREASE (DECREASE) IN CASH FLOW	201,108	(144,856)
Cash - beginning of year	<u>537,286</u>	<u>682,142</u>
CASH - END OF YEAR	<u>738,394</u>	<u>537,286</u>
CASH FLOWS SUPPLEMENTARY INFORMATION		
Interest received	740	1,818
Interest paid	85	125
CASH CONSISTS OF:		
Cash	449,065	537,286
Guaranteed investment certificates	289,329	-
	<u>738,394</u>	<u>537,286</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

Notes to Financial Statements

Year Ended December 31, 2022

1. PURPOSE OF THE ORGANIZATION

Barrhead & District Family & Community Support Services (the "organization") is a not-for-profit organization which operates under the Alberta Family and Community Support Services Act. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term investments with maturities of less than three months.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost on a straight line basis include accounts receivable.

Financial liabilities measured at amortized cost on a straight line basis include accounts payable and accrued liabilities, employee source deductions payable, and deferred revenue.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Equipment	5 years	straight-line method
Motor vehicles	30%	declining balance method
Leasehold improvements	4 years	straight-line method

Revenue recognition

Barrhead & District Family & Community Support Services follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Government operating grants are recognized as revenue in the year in which the related expenses are incurred.

Revenue received for the provision of goods and services, such as user fees, are recognized in the period in which the goods are provided or the services are rendered.

(continues)

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

Notes to Financial Statements

Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Contributed services

The operations of the organization depend on the contribution of time by volunteers. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Nature of funds in net assets

The organization maintains three net asset funds to track net assets for the following purposes:

- Unrestricted net asset fund represents the funds available that are not internally restricted by the Board of Directors and are available for future operations.
- The internally restricted fund represents funds internally restricted by the Board of Directors for future activities and expenditures. These internally restricted amounts are not available for other purposes without approval of the Board of Directors.
- The invested in capital assets fund represents the net book value of the capital assets held at year-end.

Allocation of expenses

Expenses are allocated between the various programs administered by the organization based on the economic substance of the transactions as determined by management.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Examples of significant estimates include the useful life of capital assets and the provision for amortization.

3. CASH

Of the total cash balance, \$53,863 (2021 - \$46,508) is reserved for unexpended expenses in deferred programs.

4. GUARANTEED INVESTMENT CERTIFICATES

	<u>2022</u>	<u>2021</u>
Servus Credit Union - redeemable	100,000	-
Servus Credit Union - redeemable	73,261	-
Servus Credit Union - non-redeemable	64,531	64,531
Servus Credit Union - redeemable	51,536	-
	<u>289,328</u>	<u>64,531</u>

The guaranteed investment certificates held with Servus Credit Union bear interest at rates ranging from 1.1% to 1.8% and mature between April 22, 2023 and June 9, 2023. The guaranteed investment certificates have been classified as current assets as maturity is within one year. The guaranteed investment certificate was presented as a long term asset in the 2021 financial statements.

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Notes to Financial Statements****Year Ended December 31, 2022****5. CAPITAL ASSETS**

	Cost	Accumulated amortization	2022 Net book value	2021 Net book value
Equipment	21,453	9,322	12,131	-
Motor vehicles	8,006	6,907	1,099	1,569
Leasehold improvements	18,113	755	17,358	-
	47,572	16,984	30,588	1,569

6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2022	2021
Payroll source deductions payable	14,590	11,885
Vacation payable	10,718	11,958
Trade accounts payable	12,831	19,465
	38,139	43,308

7. DEFERRED REVENUE

	2022	2021
Food Banks Canada	29,731	41,388
Casino funding	14,890	-
Family Resource Network	7,843	3,367
After the Bell	1,399	-
Seniors New Horizons	-	1,753
	53,863	46,508

Deferred revenue consists of unspent contributions externally restricted for various programs and restricted operating funding received in the current year that is related to the subsequent year. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made.

8. GRANT FUNDING

	2022	2021
Family Resources Network	85,524	89,903
Food Banks Canada	82,600	73,354
Seniors New Horizons	1,753	23,247
Food Banks Canada - After the Bell	1,120	-
Covid 19	-	14,376
Canadian Women's Foundation	-	12,210
Critical workers benefit	-	9,043
FASD	-	6,657
Meals on Wheels	-	4,699
	170,997	233,489

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

Notes to Financial Statements

Year Ended December 31, 2022

9. COMMITMENTS

The organization has entered into a lease agreement for office space with a term ending August 31, 2025. Future minimum lease payments due each year according to the current lease agreement are as follows:

2023	\$	39,365
2024		39,365
2025		<u>26,243</u>
		<u>104,973</u>

10. ECONOMIC DEPENDENCE

The organization derives 63% (2021 - 74%) of revenue from provincial and municipal government funding. The continued viability of the organization depends on the continuation of this funding.

11. COMPARATIVE FIGURES

Some comparative figures have been reclassified to conform to the current years presentation.

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Board and administration****(Schedule 1)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	205,496	210,238
Rent	12,945	10,253
Office	8,155	10,479
Professional fees	6,886	2,063
Moving expenses	4,861	-
General board	4,757	4,009
Repairs and maintenance	4,217	6,025
Supplies	3,000	2,646
Training and development	2,611	-
Advertising	1,777	1,600
Memberships and subscriptions	1,264	1,331
Amortization	891	194
Insurance	847	338
	257,707	249,176

Home support**(Schedule 2)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	65,018	86,424
Rent	7,268	6,835
Professional fees	1,333	680
Telephone	1,089	762
Training and development	996	270
Supplies	880	1,372
Travel	848	3,597
Advertising	485	950
Insurance	447	169
Repairs and maintenance	425	1,226
Office	221	1,561
Memberships and subscriptions	10	589
	79,020	104,435

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Advocacy and support****(Schedule 3)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	41,214	43,318
Rent	6,801	6,835
Professional fees	1,243	680
Telephone	1,179	702
Training and development	1,179	623
Subsidized counselling	625	17,338
Advertising	429	22
Office	413	479
Insurance	347	169
Supplies	21	224
Travel	-	217
Memberships and subscriptions	-	510
Repairs and maintenance	-	1,188
	53,451	72,305

Community development**(Schedule 4)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	38,602	36,849
Rent	7,061	6,835
Professional fees	1,243	680
Telephone	1,089	702
Training and development	975	100
Office	441	1,209
Insurance	347	169
Advertising	333	526
Repairs and maintenance	289	1,258
Supplies	118	1,154
Travel	-	100
	50,498	49,582

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Youth services****(Schedule 5)****Year Ended December 31, 2022**

	2022	2021
Rent	6,851	6,835
Wages and benefits	1,445	11,775
Professional fees	1,243	680
Supplies	1,230	1,716
Telephone	1,179	728
Training	654	678
Office	471	704
Advertising	391	22
Travel	358	282
Repairs and maintenance	289	-
Memberships and subscriptions	-	492
	<u>14,111</u>	<u>23,912</u>

Community funded programs**(Schedule 6)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	70,610	79,161
Groceries and supplies	63,825	81,969
Rent	16,848	11,940
Barrhead Drug Coalition	4,908	-
Office	4,574	3,894
Advertising	4,359	4,162
Program fees	3,128	1,774
Professional fees	1,783	1,700
Amortization	1,682	672
Repairs and maintenance	411	7,528
Travel	260	930
Client Emergency Fund	200	-
Training	-	1,454
Memberships and subscriptions	-	300
	<u>172,588</u>	<u>195,484</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Food bank****(Schedule 7)****Year Ended December 31, 2022**

	2022	2021
Groceries	71,866	53,388
Office	5,873	1,090
Vehicle	2,941	931
Equipment and supplies	1,818	922
Gift card distributions	1,755	17,000
Professional fees	959	-
Telephone	774	-
Advertising	343	-
Training	255	-
	86,584	73,331

Family resource network**(Schedule 8)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	63,636	63,161
Rent	14,344	14,000
Supplies	2,549	8,158
Training	1,804	1,170
Office	1,614	1,856
Telephone	953	777
Repairs and maintenance	404	2,009
Professional fees	174	100
Travel	46	150
Subscriptions	-	742
	85,524	92,123

Community Capacity Building**(Schedule 9)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	51,025	-
Office	1,534	-
Transportation	1,318	-
Training	341	-
Equipment and supplies	276	-
Repairs and maintenance	66	-
	54,560	-

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Casino****(Schedule 10)****Year Ended December 31, 2022**

	2022	2021
Administrative fees	1,995	-
Travel	260	-
Office	147	-
	<u>2,402</u>	<u>-</u>

Family violence**(Schedule 11)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	-	36,247
Rent	-	6,835
Office	-	1,229
Repairs and maintenance	-	1,172
Telephone	-	1,159
Professional fees	-	680
Training	-	299
Supplies	-	202
	<u>-</u>	<u>47,823</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Seniors new horizons****(Schedule 12)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	-	11,823
Supplies	-	10,605
Advertising	-	526
Office	-	292
	<u>-</u>	<u>23,246</u>

Covid-19**(Schedule 13)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	-	8,934
Supplies	-	4,301
Travel	-	1,026
Packaging	-	115
	<u>-</u>	<u>14,376</u>

Canadian Women's Foundation**(Schedule 14)****Year Ended December 31, 2022**

	2022	2021
Supplies	-	7,169
Wages and benefits	-	2,334
Training	-	1,291
Telephone	-	1,230
Subscriptions and resources	-	200
	<u>-</u>	<u>12,224</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**FASD****(Schedule 15)****Year Ended December 31, 2022**

	2022	2021
Wages and benefits	-	5,948
Office	-	881
Administrative fees	-	626
Rent	-	267
Grant repayment	-	166
Telephone	-	88
	<hr/>	<hr/>
	-	7,976

Meals on wheels**(Schedule 16)****Year Ended December 31, 2022**

	2022	2021
Materials and supplies	-	3,635
Volunteer appreciation	-	750
Advertising	-	314
	<hr/>	<hr/>
	-	4,699