

# fcss

Barrhead & District
Family and Community
Support Services Society

## 2024 Annual Report









### **Our Board**



Sitting (left to right) – Dausen Kluin, Kavitha Kamalahasan, Leslie Penny, Sally Littke, Jean Loitz.

Standing (left to right) – Tom Carroll, Anthony Oswald, Paul Properzi, Doug Drozd, Peter Kuelken, Albert Mast.



### Board Committees

#### **Finance Committee**

Albert Mast - Chair

**Dausen Kluin** 

**Doug Drozd** 

Peter Kuelken

Kavitha Kamalahasan

Leslie Penny – Ex-Officio

#### **Personnel Committee**

Anthony Oswald – Chair Sally Littke

Jean Loitz

**Doug Drozd** 

Tom Carroll

#### **Policy & Procedure**

Sally Littke - Chair

**Albert Mast** 

**Tom Carroll** 

**Jean Loitz** 

#### **Nomination Committee**

Dausen Kluin - Chair

**Paul Properzi** 

**Sally Littke** 

Leslie Penny – Ex-Officio

#### **Board Evaluation Committee**

(Ad Hoc Committee)

Leslie Penny - Chair, Ex-Officio

**Anthony Oswald** 

**Paul Properzi** 

Sally Littke



## **Leslie Penny**Board Chairperson's Report



I start my report with a great deal of gratitude to the staff of Barrhead and District FCSS for the amazing work they have done and are doing in the face of ever-increasing demand for services. You will find the details of all of these programs in this report, so I do not need to detail them here.

Much of the success FCSS enjoys is due to the dedicated work of our Executive Director Karen Pronishen. Even when dealing with a badly broken foot, she was able to provide the direction and supervision that moved our organization forward. She is always on the look-out for grants that can be used to increase our capacity for community service. The shiny new passenger van is result of the work done to secure a transportation grant. This service has been needed in our community for some time. Our board grew with the addition of Peter Kuelken, the representative from Woodlands County. Barrhead FCSS provides services to Fort Assiniboine and area with the assistance of funding from Woodlands. Peter has provided valuable insights into meeting the needs of our communities.

As much as we appreciate the current location of FCSS at a downtown location, the building has provided some maintenance challenges. There have been water leakages and problems with the HVAC system that our landlord has responded to.

Attending conferences is one of the perks of being the chair of the board. Our regional meeting was hosted by Barrhead and Lac Ste Anne FCSS. It is always good to be able to share ideas with other FCSS programs. I was also able to attend the provincial FCSSAA meeting in Edmonton. Again, and opportunity to learn what is happening across the province. We had the opportunity to meet with our MLA Glen Van Dyken at breakfast. FCSS depends on our community for both financial and volunteer support. As in the past, I am grateful for the support we receive from our municipal representatives both financially and through volunteering.

FCSS is always looking for people to help with our various programs. There is a job for everyone. Let us know if you would be interested in sitting on our board.

Leslie Penny Board Chair



#### Albert Mast Finance Committee Report



Another year has gone in the blink of an eye, or so it seems. The hard work of the staff and volunteers continues at, in my opinion, an incredible level. So much is done by a few people to benefit the many. My congratulations and my admiration go out to the Board and staff for another great year.

Our finance committee meets one per month for about half an hour before our regular Board meeting. At this meeting management guides us through the financial situations of the different accounts of the organization. I am very pleased to say that this is a job that is very well done, and our finances are in great shape.

None of this is possible however, if it weren't for the tremendous support of our local and provincial governments, and our communities. There would be no programs without your support. These programs have farreaching effects. Please keep up the good work.

It is with some bittersweet sentiments that I write this report. It will be my last and although I am excited to see what the future has in store for me, I am certainly going to miss all of you on the Board as well as the staff and management.

Thank you, and God bless. Respectfully submitted, Albert Mast



### **Anthony Oswald Personnel Committee Report**



The Personnel Committee continued to support Executive Director Karen Pronishen with the strategic plan and her challenges and direction of action.

The E.D. continued to do a great job informing and involving the community and the FCSS Board of what FCSS does and is all about.

With the announcements of the E.D.'s retirement the committee has hired the services of Tenfold HR Solutions to do the recruitment process with interviews in April.

I'd like to thank the staff for their hard work and to the Personnel Committee for their extra input recruiting a new E.D.

I'd like to send out a special thanks to ED, Karen Pronishen, for her hard work in our community making Barrhead FCSS a huge success. Best wishes in your retirement.

**Anthony Oswald** 



### **Sally Littke**Policy & Procedure Report



As Chair of the Policy Committee, I am pleased to report on the significant work accomplished over the past year in strengthening our governance framework and operational policies. This has been a year of dedicated effort, ensuring that our Board Policies and Staff/Volunteer Policies are clear, comprehensive, and aligned with best practices.

A key focus of our work has been the thorough review and revision of Board Policies to enhance accountability, transparency, and effectiveness in governance. This process involved updating existing policies and ensuring compliance with regulatory standards. These improvements will support the Board in making informed, strategic decisions that guide the organization's future.

Additionally, we conducted a detailed review of the Staff and Volunteer Policies to ensure they reflect our commitment to a supportive, inclusive, and well-structured work environment. These updates have reinforced our organizational values and clarified roles, expectations, and responsibilities for all team members.

I want to extend my gratitude to the Policy Committee members and all those who contributed to this essential work. Your dedication and insights have been invaluable in ensuring our policies serve as a strong foundation for our organization's continued success.

As we move forward, we remain committed to ongoing policy refinement and governance excellence. Thank you for your support and collaboration in this critical aspect of our work.

Sally Littke Policy Committee Chair



#### Dausen Kluin Nomination Committee Report



The nomination committee has had a quiet year in 2024. Our only change in Board members is the addition of Doud Drozd from the County of Barrhead. Replacing outgoing Bill Lane.

I'm very pleased that we have a diverse Board representing different cultures and beliefs.

Thank-you to all Board members for their commitment to serving FCSS and the people of our communities.

Dausen Kluin Nomination Committee Chair







<u>Standing</u> (left to right) – Kay Roberts, Neda Nohi, Heather Fisher, Pamela Griffiths, Leah Jackson, Rae Whiting

Sitting (left to right) – Savannah Belyk, Karen Pronishen, Vernice Aitken, Rickie Sutherland, Devon Martinsen, Terese Koch

Barrhead & District Family and Community Support Services Society



### Executive Director Karen Pronishen

As we reflect on the past year, I am honored to share the progress and achievements of Barrhead & District Family & Community Support Services (FCSS) Society's programs. Our commitment to fostering strong, inclusive communities has driven our efforts to enhance social well-being, reduce isolation, and provide essential support to individuals and families.

This year, we expanded our services to reach more community members, ensuring that individuals of all ages have access to resources that promote resilience and connection. Through collaborative partnerships, targeted programs, and dedicated volunteers, we have provided vital support in areas such as mental health, housing insecurity, healthy aging, transportation, and community development.

A key highlight of our work has been our focus on strengthening community engagement. By fostering partnerships with local organizations and delivering impactful programs, we have helped build a foundation where individuals and families feel supported and empowered.

Our success would not be possible without the unwavering dedication of our team, volunteers, donors, and community partners. Your continued support has allowed us to sustain and expand our work, making a meaningful impact on the lives of those we serve.

Looking ahead, we remain committed to building stronger, more connected communities where every individual experience's dignity, belonging, and support. Thank you for your partnership and dedication to our vision and mission.

Barrhead & District Family and Community Support Services Society

Karen Pronishen



## Executive Administrator Terese Koch

- \*We have developed the BFCSS shared filing system through our Microsoft account for staff to use. This gives easy access to files.
- \*Continuing to update our new website www.barrheadfcss.org
- \*Recording Secretary for the Board.
- \*We ran a successful casino at the beginning of November 2024.

## Administration Statistics

#### **Reception Stats:**

2024: Phone Calls – 3563 Walk-ins – 2424

- •Phone Calls in 2024 were down from 2023 By 61.
- \*Walk-ins in 2024 were up from 2023 by 549.

#### **WeCan Food Baskets**

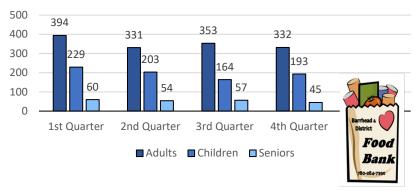
March 2024, we had 19 orders. In December 2024 we had 17 orders.





## Food Bank Coordinator Rae Whiting

#### Food Bank Usage 2024



#### Why are People Using the Food Bank?

- Unexpected expenses
- Fixed Income
- Relocating
- Substance abuse
- Cost of Food
- Utilities costs
- Unemployment
- In 2024 between 15 to 17 volunteers each month worked a total of 1592 hours in the Food Bank.
- There were 123 new clients in 2024.
- Total clients in 2024 was 2415.

#### Outcomes

163 outcomes surveys were handed out with 112 competed.

#### As a result of accessing the Food Bank:

 "I am better able to deal with my life situations." 90% of respondents replied positively.

"I am better able to keep up with my bills and commitments."
 91% replied positively.

 "I feel more comfortable accessing other services I need." 94% replied positively.





## Program Coordinator Pamela Griffiths

<u>Coats for Kids</u> – Sponsored by Servus Credit Union and Barrhead cleaners

• 77 individuals accessed the program (all ages, variety of winter clothing)

#### **Christmas Programs**

- Santa Toy Box (toys and food hamper) 65 homes
- Hamper (food hamper) 86 homes/families

<u>Indigenous Committee</u> – Two events were held to bring Truth and Reconciliation awareness to community members

<u>Mentor Program</u> – 3 mentors provided weekly mentorship to a student each, attending the Barrhead Elementary School

<u>Welcome Baskets</u> – 52 Welcome Baskets were picked up by new Barrhead Residents

<u>Make the Connection</u> – We had 47 vendors and over 600 people attend. It was a very successful event and helped people to connect with organizations in our community.

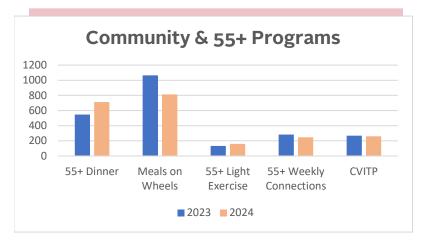
<u>Fort Assiniboine Community Picnic</u> – This event gave community members the opportunity to learn about the FCSS office in their community and the programs ran by Barrhead & District FCSS Society.

- 46 community members attended (children, youth and adults). (35 adults responded to the outcomes measures.)
- 63% individuals stated they felt more connected to their community after attending the event.
- 69% attendees stated they had increased their knowledge regarding FCSS programming.





## Program Coordinator Leah Jackson



<u>Seniors' Expo</u> – This was our first annual event as part of Seniors' Week. It attracted 83 attendees, 23 vendors, and 5 speakers.

Out of 30 surveys 100% of the respondents said that they learned more about services and activities available in our community and had an opportunity to connect with others.

<u>Harvest Supper</u> – This was a collaboration between the Connecting People and Community for Living Well and FCSS with the Alzheimer's Society of AB/NWT presenting the First Link Connections brain presentation on the topic of dementia.

- 92% of attendees gained confidence in their understanding of Alzheimer's Disease.
- 62% of attendees feel more prepared to support someone with Alzheimer's Disease.

<u>Buddy Up Campaign</u> – This program focuses on promoting men's mental health. We had 5 bakeries supply goodies to 20 businesses.

<u>Volunteer Appreciation Event</u> -This event Is held to acknowledge all community volunteers and recognize their important contribution to our community and to thank them for their efforts.





# Community Support Coordinator Vernice Aitken



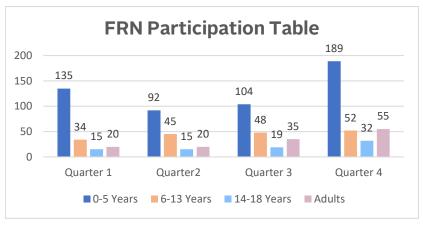
- Client numbers have increased and have more complex needs for reasons including, but not limited to, mental health, addictions, and Housing Insecurity.
- Sagesse, in partnership with Finding Your Voices, is a co-facilitated program that had 6 participants. This program runs for 6 consecutive weeks.
- The Rural Renewal Stream has continued to grow, with FCSS keeping record of all new immigrant Families coming to Barrhead. To date, we have 205 candidates, and 37 employers enrolled in the program.
- Total clients in 2024 was 546.





# Family Resource Network Coordinator Savannah Belyk

\*\* Savannah and Devon deliver all family and youth programming as team.\*\*



- > 12 Sessions of One-on-One Parenting Support.
- > 10 sessions of Moms Minds (Perinatal Mental Health).
- Ages & Stages Questionnaires (ASQs) are tools used to ensure children ages 0-6 years are reaching their developmental milestones. 249% Increase in ASQ's filled out.
- Family programming saw an increase in Newcomer families joining programs. A total of 4 new families accessing.
- > Total number of participants of all ages for 2024 was 910.

#### Outcomes:

"I am good at handling whatever comes my way." 85% of participants agreed or strongly agreed."

"My family plays together & can turn to each other for support." 100% agreed or strongly agreed.

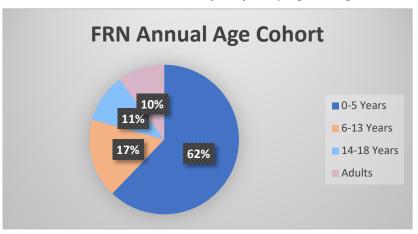
"As a result of the programs I attended, I know more people I can rely on for help." 93% agreed or strongly agreed.





### Family Resource Network Assistant Devon Martinsen

\*\*Savannah and Devon deliver all family and youth programming as a team.\*\*



- √ We held 17 different programs for ages 0-17 years.
- ✓ We held 6 educational seminars.
- ✓ We facilitated 2, 5-week courses for moms.
- ✓ A new program for 2024 was Dungeons & Dragons.
- Chill Zone has moved locations to the Barrhead Church of God.
- Our new All-Nighter took place this year, with a total of 41 youth attending. This is partnered with Westlock FCSS.

#### ✓ Outcomes:

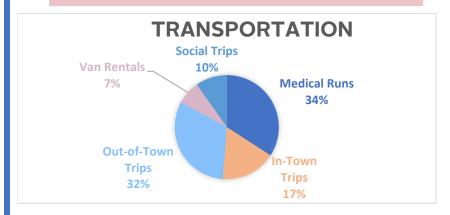
"As a result of the program(s) I attended, I know more about my child/youth's development and feel more confident in my parenting skills. 85% agreed or strongly agreed.

"I can cope with whatever challenges come my way" 91% agree or strongly agree.

Family and Community
Support Services Society



## Transportation/Housing/ Volunteer Coordinator Rickie Sutherland



100% of participants said they have increased access to medical transportation, improved social engagement, access to essential services and enhanced quality of life due to using Van-Go.

#### **Housing Insecurity Program**

This program addresses the social needs of individuals at increased risk of homelessness or those currently experiencing homelessness. A committee has been formed to collaborate and identify gaps in services within our community. We have served 23 clients with resources such as hotel accommodation, paid campsite, transportation, income support services, Ripple connection referral, and many more.

#### **Volunteers**

In 2024 we had 98 volunteers who gave the community 3057 hours of volunteer work.

> 100% of volunteers have a stronger sense of belonging, believe they are making a difference, and believe they are contributing to their community.

Family and Community Support Services Society



### Finance Kay Roberts

As we bring another year to a close, we are grateful to the community that so generously supported us in these difficult economic times.

As we moved into the fall, our donation goal was at 60% of our target and as with so many other organizations we struggled and made adjustment

to ensure we could me the needs of our communities.

As we moved into December the community rallied and, in the end, we not only met our goal but exceeded it reaching a record \$111,000.00.

We understand that fundraising is always a challenge, but the generosity of Barrhead has surpassed our hopes and has ensure that we can continue to meet the growing need within our community.

I am pleased to note that with careful management, the FCSS 80/20 portion of our programming, did not require an increase in its operating budget, this is due in part to the generosity of the Town and the County as well as Woodlands County's continued support in our effort to provide programs and services to the Community and its surrounding District.

I look forward to the coming year with all its challenges and its successes, as we continuing to build on the relationships with our community and our partners.

**Kay Roberts Bookkeeper** 





"We loved the summer programs and getting to play outside in a guided scavenger hunt."

"When my home support worker comes, it is the highlight of my day."

"Es maravilloso tener a lugar como este. Donde pueda ser de bendicion para tu hogar. Dios bendiga su trabajo.

(It is wonderful to have a place like this. Where I can be a blessing for your home. God bless your work.)

"Ever since I arrived here. FCSS have been a blessing to me. God bless."

"Thank you for all your help, its all very different then the country I came from. It gets confusing and I do not speak English well, its hard to ask the right questions."

"Amazed at how many programs FCSS has. Had no idea that FCSS did so much in the community."

"Wonderful!!!"

"Thank you for helping us when we need it."

"Relief and happiness."

"Welcome and cared for."





"I found a new light and excitement in myself I didn't know was there"

"This was great help and my children will be very happy."

"Thank you for the Coat and snow pants! I was worried about my school ski trip this year. I'm excited to go now."

"I have Autism, and I was very anxious about coming into the FCSS office, but you made it easy and comfortable for me to pick out gifts for my kids and my food hamper. Thank you for helping my family have a good Christmas."

"I really enjoyed getting to know the student I worked with, I found it very rewarding, which is why I am planning on coming back again next year as a mentor."

"The 55+ Dinners are always so much fun and good food."

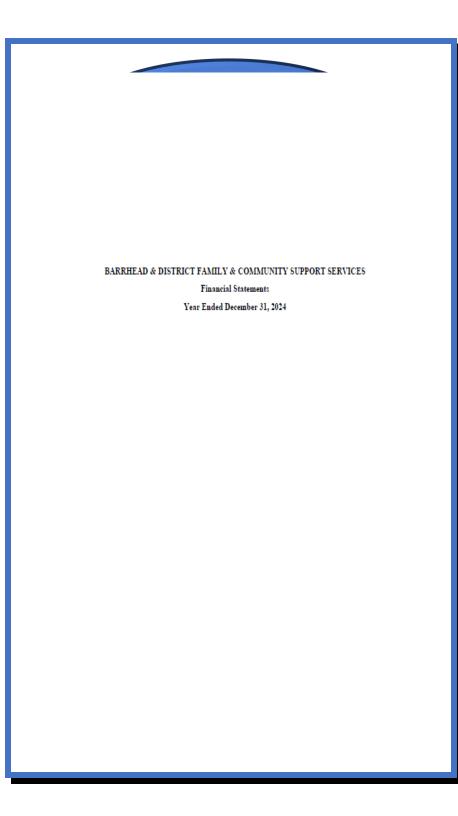
"I love the Buzz in Barrhead and look forward to it each month!"

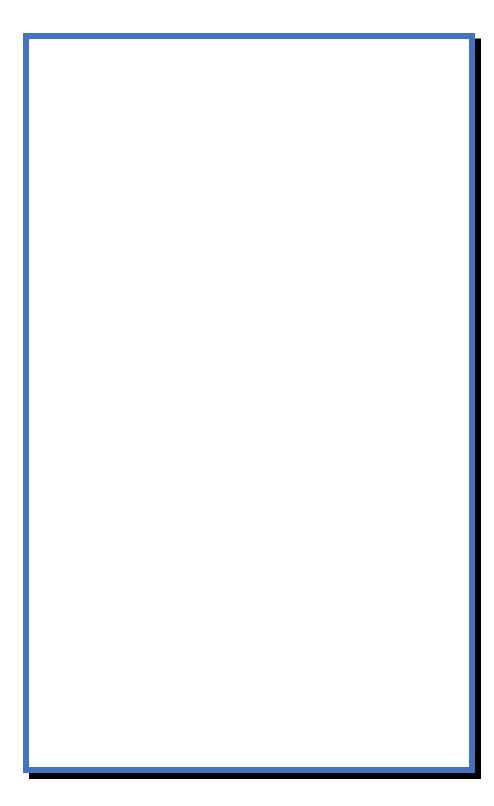
"So happy to see that FCSS has become so visible to the community."

"Was very excited to see the men's mental health campaign throughout February even being in another country and that our local bakeries partnered with FCSS to bring awareness.

well done!"







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#### Greilach Lussier LLP

#### CHARTERED PROFESSIONAL ACCOUNTANTS

Joseph S. Greilach, CPA, CA 'Partner Jeffery T. Toivonen, CPA, CA Bradley G. Lussier, CPA 'Partner Blake D. Rogerson, CPA, CA 'Denotes Professional Corporation

#### INDEPENDENT AUDITOR'S REPORT

To the Members of Barrhead & District Family & Community Support Services

#### Qualified Opinion

We have audited the financial statements of Barrhead & District Family & Community Support Services (the organization), which comprise the statement of financial position as at December 31, 2024, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

#### Basis for Qualified Opinion

In common with many not-for-profit organizations, the organization derives revenue from fundraising activities and donations the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising or donation revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2024, current assets and net assets as at December 31, 2024. Our audit opinion on the financial statements for the year ended December 31, 2023 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

(continues)

Independent Auditor's Report to the To the Members of Barrhead & District Family & Community Support Services (continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Greilach Lussier LLP Chartered Professional Accountants

Barrhead, Alberta April 17, 2025

Statement of Financial Position

December 31, 2024

|   | 2024      | 2023      |
|---|-----------|-----------|
| ASSETS  |           |           |
| CURRENT   |           |           |
| Cash (Note 3)                                     | 960,918   | 1,133,148 |
| Accounts receivable                               | 11,969    | 306       |
| Goods and services tax recoverable                | 8,053     | 6,014     |
| Prepaid expenses and deposits                     | 3,799     | 3,799     |
|   | 984,739   | 1,143,267 |
| CAPITAL ASSETS (Note 4)                           | 184,967   | 73,264    |
| FUNDS HELD IN TRUST                               | 9,065     | 10,594    |
|   | 1,178,771 | 1,227,125 |
| LIABILITIES AND NET ASSETS                        |           |           |
| CURRENT   |           |           |
| Accounts payable and accrued liabilities (Note 5) | 65,058    | 45,261    |
| Deferred revenue (Note 6)                         | 272,104   | 353,062   |
|   | 337,162   | 398,323   |
| FUNDS HELD IN TRUST                               | 9,065     | 10,594    |
|   | 346,227   | 408,917   |
| NET ASSETS  |           |           |
| Unrestricted net assets                           | 592,576   | 689,943   |
| Internally restricted net assets                  | 55,000    | 55,000    |
| Investment in capital assets                      | 184,968   | 73,265    |
|   | 832,544   | 818,208   |
|   | 1,178,771 | 1,227,125 |

COMMITMENTS (Note 8)

| APPROVED ON BEHALF OF THE E | BOARD |
|-----------------------------|-------|
|                             | Chair |

Statement of Changes in Net Assets

|                                      | Unrestricted<br>net assets | Internally<br>restricted<br>net assets | Investment in capital assets | 2024    | 2023    |
|--------------------------------------|----------------------------|--|------------------------------|---------|---------|
| NET ASSETS -<br>BEGINNING OF<br>YEAR | 689,943                    | 55,000                                 | 73,265                       | 818,208 | 687,906 |
| EXCESS OF REVENUES<br>OVER EXPENSES  | 14,336                     |  | _                            | 14,336  | 130,302 |
| AMORTIZATION                         | 41,614                     | -                                      | (41,614)                     | -       | -       |
| CAPITAL ADDITIONS                    | (153,317)                  | -                                      | 153,317                      | -       | -       |
| NET ASSETS - END OF<br>YEAR          | 592,576                    | 55,000                                 | 184,968                      | 832,544 | 818,208 |

Statement of Revenues and Expenditures

|   | 2024      | 2023      |
|---|-----------|-----------|
| REVENUES  |           |           |
| Provincial funding  | 329,617   | 326,069   |
| Municipal contributions - Town of Barrhead                      | 77,149    | 75,500    |
| Municipal contributions - County of Barrhead                    | 77,149    | 75,500    |
| Municipal contributions - Woodlands County                      | 58,000    | 12,500    |
| Program fees  | 38,345    | 32,895    |
| Administrative fees   | 13,904    | 9,570     |
| Interest, patronage, and other                                  | 4,726     | 4,438     |
| Funding pursuant to FCSS Provincial/Municipal Funding Agreement | 598,890   | 536,472   |
| Community program funding                                       | 211,418   | 332,019   |
| Grant funding (Note 7)  | 210,125   | 194,759   |
| Interest, patronage, and other                                  | 36,444    | 25,620    |
| Casino  | 14,913    | -         |
| Fees and registration   | 6,243     | 8,377     |
|   | 1,078,033 | 1,097,247 |
| EXPENSES  |           |           |
| Board and administration (Schedule 1)                           | 246,202   | 216,004   |
| Seniors programs (Schedule 2)                                   | 137,165   | 87,352    |
| Community Capacity Building (Schedule 3)                        | 82,588    | 81,744    |
| Youth services (Schedule 4)                                     | 51,552    | 55,660    |
| Community development (Schedule 5)                              | 66,059    | 71,554    |
| Advocacy and support (Schedule 6)                               | 47,565    | 63,469    |
| Other programs (Schedule 7)                                     | 13,023    | -         |
| FCSS Provincial/Municipal Funding Agreement eligible expenses   | 644,154   | 575,783   |
| Community funded programs (Schedule 8)                          | 196,638   | 216,925   |
| Family resource network (Schedule 9)                            | 90,011    | 91,336    |
| Food bank (Schedule 10)   | 75,486    | 65,000    |
| Transportation (Schedule 11)                                    | 21,189    | -         |
| Community Services Recovery Fund (Schedule 12)                  | 21,070    | 17,864    |
| Casino (Schedule 13)  | 15,149    | 37        |
|   | 1,063,697 | 966,945   |
| EXCESS OF REVENUES OVER EXPENSES                                | 14,336    | 130,302   |

Statement of Cash Flows

|   | 2024      | 2023      |
|---|-----------|-----------|
| OPERATING ACTIVITIES                          |           |           |
| Excess of revenues over expenses              | 14,336    | 130,302   |
| Item not affecting cash:                      | 0.01      | 12.126    |
| Amortization of capital assets                | 41,614    | 13,135    |
|   | 55,950    | 143,437   |
| Changes in non-cash working capital:          |           |           |
| Accounts receivable                           | (11,663)  | 4,271     |
| Accounts payable and accrued liabilities      | 19,797    | 7,122     |
| Deferred revenue                              | (80,958)  | 299,199   |
| Goods and services tax payable                | (2,039)   | (3,464)   |
|   | (74,863)  | 307,128   |
| Cash flow from (used by) operating activities | (18,913)  | 450,565   |
| INVESTING ACTIVITY                            |           |           |
| Purchase of capital assets                    | (153,317) | (55,811)  |
| INCREASE (DECREASE) IN CASH FLOW              | (172,230) | 394,754   |
| Cash - beginning of year                      | 1,133,148 | 738,394   |
| CASH - END OF YEAR                            | 960,918   | 1,133,148 |
| CASH FLOWS SUPPLEMENTARY INFORMATION          |           |           |
| Interest received                             | 40,518    | 29,549    |
| Interest paid                                 | 2,880     | 2,460     |
| CASH CONSISTS OF:                             |           |           |
| Cash  | 960,918   | 1,133,148 |

Notes to Financial Statements

Year Ended December 31, 2024

#### 1. PURPOSE OF THE ORGANIZATION

Barrhead & District Family & Community Support Services (the "organization") is a not-for-profit organization which operates under the Alberta Family and Community Support Services Act. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

#### Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term investments with maturities of less than three months.

#### Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost on a straight line basis include accounts receivable.

Financial liabilities measured at amortized cost on a straight line basis include accounts payable and accrued liabilities, employee source deductions payable, and deferred revenue.

#### Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Equipment 5 years straight-line method

Motor vehicles 30% declining balance method

Leasehold improvements 4 years straight-line method

#### Revenue recognition

Barrhead & District Family & Community Support Services follows the deferral method of accounting for contributions

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Government operating grants are recognized as revenue in the year in which the related expenses are incurred.

Revenue received for the provision of goods and services, such as user fees, are recognized in the period in which the goods are provided or the services are rendered.

(continues)

Notes to Financial Statements

Year Ended December 31, 2024

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Contributed services

The operations of the organization depend on the contribution of time by volunteers. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

#### Nature of funds in net assets

The organization maintains three net asset funds to track net assets for the following purposes:

- Unrestricted net asset fund represents the funds available that are not internally restricted by the Board
  of Directors and are available for future operations.
- The internally restricted fund represents funds internally restricted by the Board of Directors for future
  activities and expenditures. These internally restricted amounts are not available for other purposes
  without approval of the Board of Directors.
- The investment in capital assets fund represents the net book value of the capital assets held at yearend.

#### Allocation of expenses

Expenses are allocated between the various programs administered by the organization based on the economic substance of the transactions as determined by management.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Examples of significant estimates include the useful life of capital assets and the provision for amortization.

#### 3. CASH

Of the total cash balance, \$275,199 (2023 - \$353,062) is reserved for unexpended expenses in deferred programs. The cash balance also includes \$667,911 (2023 - \$788,546) held in a Scotiabank Crowd Deposit account. This account bears interest at the Bank of Canada's overnight interest rate and can be drawn from or contributed to on demand.

#### 4. CAPITAL ASSETS

|  | Cost              | Accumulated amortization | 2024<br>Net book<br>value | 2023<br>Net book<br>value |
|--|-------------------|--------------------------|---------------------------|---------------------------|
| Equipment                                | 77.264            | 31.457                   | 45.807                    | 59,665                    |
| Motor vehicles<br>Leasehold improvements | 161,323<br>18,113 | 30,465<br>9,811          | 130,858<br>8,302          | 769<br>12,830             |
|  | 256,700           | 71,733                   | 184,967                   | 73,264                    |

Notes to Financial Statements

Year Ended December 31, 2024

#### 5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

|                                   | 2024   | 2023   |
|-----------------------------------|--------|--------|
| Payroll source deductions payable | 19,967 | 17,266 |
| Vacation payable                  | 25,378 | 19,097 |
| Trade accounts payable            | 19,713 | 8,898  |
|                                   | 65,058 | 45,261 |

#### 6. DEFERRED REVENUE

|   | 2024    | 2023    |
|---|---------|---------|
| United Way - Transportation   | 231,301 | 275,487 |
| Food Banks Canada   | 17,354  | 23,542  |
| Standards of Excellence   | 11,407  | -       |
| Family Resource Network   | 8,519   | 6,506   |
| Community Volunteer Income Tax Program                              | 2,955   | 3,095   |
| Casino funding  | 568     | 15,295  |
| Westlock Community Foundation - Community Services<br>Recovery Fund |         | 29,137  |
|   | 272,104 | 353,062 |

Deferred revenue consists of unspent contributions externally restricted for various programs and restricted operating funding received in the current year that is related to the subsequent year. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made.

#### 7. GRANT FUNDING

| Family Resources Network 90,1<br>United Way - Tranportation 44,1   |             |
|--|-------------|
|  | 186 -       |
| Which the Committee Provides the Committee Com |             |
| Westlock Community Foundation - Community Services   |             |
| Recovery Fund 29,1   | 17,864      |
| Food Banks Canada 22,5   | 887 72,376  |
| Standards of Excellence 11,1   | 175         |
| Other 11,  | 2,352       |
| Food Banks Canada - After the Bell 1,6   | 580 2,430   |
| Canadian Red Cross   | 5,000       |
| Alberta Health Services - SOAR -   | 3,400       |
| 210,   | 125 194,759 |

Notes to Financial Statements

Year Ended December 31, 2024

#### 8. COMMITMENTS

The organization has entered into a lease agreement for office space with a term ending August 31, 2025. Future minimum lease payments due each year according to the current lease agreement are as follows:

2025 \$ 26,243

#### 9. ECONOMIC DEPENDENCE

The organization derives 70% (2023 - 62%) of revenue from provincial and municipal government funding. The continued viability of the organization depends on the continuation of this funding.

#### 10. COMPARATIVE FIGURES

Some comparative figures have been reclassified to conform to the current years presentation.

Board and administration

(Schedule 1)

Year Ended December 31, 2024

|                               | 2024    | 2023    |
|-------------------------------|---------|---------|
| Wages and benefits            | 136,892 | 150,770 |
| Office                        | 25,131  | 22,148  |
| Rent                          | 17,722  | 8,920   |
| Advertising                   | 10.983  | 2,569   |
| Repairs and maintenance       | 9,429   | 3,782   |
| Supplies                      | 9,416   | 5,796   |
| Training and development      | 8,222   | 3,532   |
| Amortization                  | 7,944   | 7,487   |
| Professional fees             | 6,875   | 3,962   |
| Memberships and subscriptions | 6,435   | 1,996   |
| General board                 | 4,627   | 3,791   |
| Insurance                     | 2,526   | 1,011   |
| Moving expenses               |         | 240     |
|                               | 246.202 | 216,004 |

Seniors programs

(Schedule 2)

|                               | 2024    | 2023   |
|-------------------------------|---------|--------|
| Wages and benefits            | 115,549 | 66,228 |
| Rent                          | 7,852   | 7,754  |
| Supplies                      | 7,303   | 4,681  |
| Grant expenses                | 2,381   | -      |
| Telephone                     | 873     | 1,131  |
| Volunteer income tax program  | 871     | 295    |
| Advertising                   | 726     | 650    |
| Training and development      | 595     | 1,004  |
| Travel                        | 476     | 522    |
| Office                        | 247     | 723    |
| Repairs and maintenance       | 189     | 334    |
| Insurance                     | 100     | 347    |
| Memberships and subscriptions | 3       | 56     |
| Professional fees             | -       | 1,327  |
| Program facilitation          |         | 2,300  |
|                               | 137,165 | 87,352 |

Community Capacity Building

Year Ended December 31, 2024

(Schedule 3)

|                          | 2024   | 2023   |
|--------------------------|--------|--------|
| Wages and benefits       | 70,902 | 63.987 |
| Conferences              | 5,647  | _      |
| Office                   | 3,945  | 15,001 |
| Advertising and supplies | 1,169  | _      |
| Equipment and supplies   | 714    | 1,095  |
| Transportation           | 211    | 1,661  |
|                          | 82,588 | 81,744 |

Youth services

(Schedule 4)

|                         | 2024   | 2023   |
|-------------------------|--------|--------|
| Wages and benefits      | 40,894 | 37,997 |
| Program facilitation    | 3,487  | 2,629  |
| Supplies                | 3,348  | 6,867  |
| Rent                    | 2,478  | 4,482  |
| Telephone               | 828    | 1,131  |
| Training                | 349    | 204    |
| Repairs and maintenance | 118    | 293    |
| Office                  | 50     | 625    |
| Professional fees       | -      | 1,248  |
| Advertising             |        | 184    |
|                         | 51,552 | 55,660 |

Community development

(Schedule 5)

Year Ended December 31, 2024

|                          | 2024   | 2023   |
|--------------------------|--------|--------|
| Wages and benefits       | 54,536 | 53,922 |
| Rent                     | 3,001  | 7,54   |
| Advertising              | 2,225  | 3,33   |
| Volunteer appreciation   | 1,974  | 1,36   |
| Supplies                 | 1,779  | 1,169  |
| Telephone                | 873    | 1,13   |
| Training and development | 779    | 27:    |
| Office                   | 774    | 94     |
| Repairs and maintenance  | 118    | 233    |
| Professional fees        | -      | 1,24   |
| Insurance                |        | 38     |
|                          | 66,059 | 71,55  |

Advocacy and support

(Schedule 6)

Year Ended December 31, 2024

|                          | 2024   | 2023   |
|--------------------------|--------|--------|
| Wages and benefits       | 42,614 | 53,87  |
| Rent                     | 2,478  | 3,93   |
| Telephone                | 873    | 1,13   |
| Office                   | 590    | 55     |
| Grant expenses           | 582    | -      |
| Training and development | 329    | 893    |
| Supplies                 | 99     | 26     |
| Travel                   | -      | 49     |
| Insurance                | -      | 34     |
| Professional fees        | -      | 1,24   |
| Advertising              | -      | 155    |
| Emergency client support |        | 57     |
|                          | 47.565 | 63.469 |

Other programs

(Schedule 7)

|                        | 2024   | 2023 |
|------------------------|--------|------|
| Rent                   | 7,197  |      |
| Wages and benefits     | 2,833  | -    |
| Supplies               | 2,336  |      |
| Conferences and travel | 565    |      |
| Volunteer appreciation | 92     | -    |
|                        | 13,023 | -    |

Community funded programs

(Schedule 8)

Year Ended December 31, 2024

|                               | 2024    | 2023   |
|-------------------------------|---------|--------|
| W 1 6                         | 22.27.4 | 102.41 |
| Wages and benefits            | 92,014  | 102,41 |
| Amortization                  | 33,670  | 5,64   |
| Groceries and supplies        | 25,321  | 58,97  |
| Other programs                | 21,205  | 9,93   |
| Professional fees             | 6,875   | 6,59   |
| Office                        | 5,338   | 2,47   |
| Program fees                  | 5,264   | 1,80   |
| Repairs and maintenance       | 4,690   | 2,63   |
| Travel                        | 1,459   | 1,40   |
| Advertising                   | 410     | 1,18   |
| Memberships and subscriptions | 392     | 31     |
| Rent                          | -       | 1,64   |
| Swan Hills evacuation         |         | 21,90  |
|                               | 196,638 | 216,92 |

Family resource network

(Schedule 9)

|                         | 2024   | 2023   |
|-------------------------|--------|--------|
| Wages and benefits      | 73,767 | 75,524 |
| Rent                    | 12,950 | 10,327 |
| Training                | 1,328  | 404    |
| Telephone               | 1,146  | 1,045  |
| Supplies                | 815    | 2,707  |
| Office                  | 5      | 836    |
| Repairs and maintenance | -      | 233    |
| Travel                  | -      | 160    |
| Professional fees       |        | 100    |
|                         | 90,011 | 91,336 |

Food bank

| Year Ended December 31, 2024                                   |                |               |
|--|----------------|---------------|
|  | 2024           | 2023          |
| Groceries  | 50,692         | 45,532        |
| Rent   | 16,215         | 7,777         |
| Office   | 5,926          | 2,828         |
| Telephone  | 1,286          | 484           |
| Equipment and supplies   | 701            | 2,837         |
| Training   | 349            |               |
| Vehicle<br>Advertising   | 317            | 5,392<br>150  |
|  | 75,486         | 65,000        |
| ransportation<br>ear Ended December 31, 2024                   |                | (Schedule 11) |
| en Linea December 51, 2027                                     | 2024           | 2023          |
|  |                |               |
| Wages and benefits   | 19,797         | -             |
| Office   | 737            | -             |
| Repairs and maintenance  | 425            | -             |
| Rent<br>Advertising  | 180<br>50      |               |
|  | 21,189         | _             |
| ommunity Services Recovery Fund<br>ear Ended December 31, 2024 |                | (Schedule 12) |
|  | 2024           | 2023          |
| Consideration  | 0.625          | 12 900        |
| Consulting fees Office supplies                                | 9,625<br>7,024 | 13,800<br>914 |
| Website development  | 4,421          | 3,150         |
|  | 21,070         | 17,864        |
| easino<br>Tear Ended December 31, 2024                         |                | (Schedule 13) |
| ,  | 2024           | 2022          |
|  | 2024           | 2023          |
| Youth program wages  | 15,122         | _             |
| Office   | 27             | 37            |
|  |                |               |
|  | 15,149         | 37            |

(Schedule 10)