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**Barrhead & District Family and Community Support Services Society**

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: Prospective Volunteers

Re: CWIS Request Letter

Intervention Record Checks are no longer processed out of the local Barrhead Office.  For prospective volunteers, please email cs.ircnorthcentral@gov.ab.ca and they will send you the form, along with instructions.  Adobe is required to fill out the form, and ID needs to be scanned and submitted with the application.

Our volunteer policy requires that applicants submit a:

* **Child Intervention Record Check prior to approval and placement of volunteer**

Should you require assistance in completing this request, please call our office, 780-674-3341.

Thank You

Karen Gariepy

Executive Director

Barrhead & District FCSS Society