



Volunteer Board Membership Application

GENERAL INFORMATION

FCSS History

Since 1966, the Government of Alberta, together with participating municipalities and Metis Settlements, have jointly funded preventative social services for Albertans through the Family and Community Support Services (FCSS) Program. Designed to meet the preventative social programming needs of the local community, FCSS projects and services offer a range of support for people of all ages. Over the years, several changes have been made to the FCSS Program to ensure that it continues to meet the needs of the community.

FCSS Programs

- Services to assist communities to identify their social needs and develop responses to meet those needs
- Services to promote, encourage, and support volunteer work in the community
- Services to inform the public of available services
- Services that promote the social development of children and their families
- Services that enrich and strengthen family life by developing skills so people can function more effectively within their own environment
- Services that enhance the quality of life of the retired and semi-retired

Membership

Barrhead & District FCSS Society Board Member Application 2023

- Board Membership applications will be reviewed prior to the spring AGM; at the AGM the nomination committee will makes its recommendation to the Board.
- Where insufficient applications for new Board Members are received, new members will be appointed by the Board to fill vacant seats at the Board’s discretion.
- The Board will consist of up to 9 Community Members and 4 Municipal Council representatives
- Members must be 18yrs of age or older
- Members must reside within the service boundaries of Barrhead & District FCSS Society
- Members must pay the annual membership fee
 - \$2.00
- Members have the right to vote at the AGM, Monthly Meetings, and Special Meetings
- All positions on the Board are for a three-year term.
- Community Board Members shall not directly serve more than 2 consecutive terms
- Board Members believe in the Mission, Vision and Service Goals of our organization.

Meetings

- Board members commit to 10 Monthly Board Meetings per year
 - *3rd Thursday of each month from 9:30am – 12pm*
- The Annual General Meeting is set prior to April 30th of each year.
 - *3rd Thursday of April, following the Monthly Meeting*

Officers

- Elections to the positions of Chair, Vice-Chair and Secretary/Treasurer will be carried out by the Board as a whole at the first Monthly Meeting held after the AGM.

Committees

- The Personnel Committee, Finance Committee, and Nominating Committee will be established at the first Monthly Meeting following the AGM.

Duties and Responsibilities of the Board

- Setting policies, rules and regulations for operating the Society and using its' facilities and assets.
- Promoting the objectives of the Society.
- Hiring the Executive Director to manage the day-to-day business of the Society.
- Selling or disposing of all property of the Society.
- Delegating responsibilities and duties to the Executive Director as specified in the Policy Manual.
- Protecting the Society's assets and property.
- Approving an annual budget for the Society.
- Entering into contracts requiring signature by law or policy.
- Monitoring accounts and financial records for the Society.
- Appointing legal council as necessary.
- Designating the spokesperson for the Society.

Barrhead & District FCSS Society Programs & Services Guide

- Is provided with this application.





Volunteer Board Membership Application

Name: <hr/>
Address: <hr/>
Cell: <hr/>
Email: <hr/>

Please share your interest in membership for the Board of Directors at Barrhead & District FCSS Society.

Please describe your past and present volunteer experience.

Please share your skill set or background as applicable to Board membership.

1st Reference: _____

Phone: _____

2nd Reference: _____

Phone: _____

By signing below, I agree that all the above information is correct and accurate.

_____ I can commit to monthly meetings from September to June.

_____ I am able to provide a clear Criminal Record Check.

Signature **Date**

To: Barrhead RCMP

Re: Criminal Records Check & Vulnerable Sector Check

For: Potential Barrhead & District FCSS Board Membership

This letter is intended for use by prospective Board Members of Barrhead & District Family and Community Support Services Society. As per policy, prospective Board Members are required to submit a clear Criminal Records Check. We appreciate your assistance in this procedure.

Further inquiries can be directed to the Barrhead & District FCSS Director or Board Chair at 780-674-3341.

Again, thank-you for your assistance,

Karen Gariepy – Executive Director

Barrhead & District Family and Community Support Services Society